



VAPI GREEN ENVIRO LIMITED

Formerly known as Vapi Waste & Effluent Mgt. Co. Ltd.

VIA House, Plot No. 135, Char Rasta, GIDC VAPI - 396 195. Gujarat. INDIA
Mob.: 9714000828 | Tel.: (0260) 2428950, Telefax : (0260) 2429950 | Email : admin@vgelvapi.com
Website : www.vgelvapi.com | www.coevapi.com | CIN : U74210GJ1997GAP031525
dgm.purchase@vgevapi.com || quotation@vgelvapi.com || admin@vgelvapi.com

TENDER FOR BAGGING & INTERNAL TRANSFER OF SPRAY DRYER SALT AT CETP (2022-23)

INDEX

- ❖ **Section 1:** Important Dates and Information of the Tender
- ❖ **Section 2:** General Instructions
- ❖ **Section 3:** Financial Conditions
- ❖ **Section 4:** Qualification & Technical Criteria
- ❖ **Section 5:** Price Bid

Section 1: Important Dates and Information of the Tender

Title of the Tender: Tender for Bagging & Internal Transfer of Spray Dryer Salt at CETP (2022-23).

Tender Number: VGEL/PUR/SD Salt Bagging & Transfer, Dt.09/05/2022.

Last Date of Submission: 12:30 PM on 19th MAY, 2022.

Mode of Submission: Speed Post / Register Post / Courier / Hand Delivery.

Technical Bid Opening: 16:00 AM on 19th MAY, 2022.
(Bid opening depends on availability of signing authority)

Technical Bid Evaluation: Technical bids so received will be evaluated by the VGEL separately.

Price Bid Opening: Price bids of only technically qualified suppliers will be opened after technical evaluation.

Contract Period & Price Validity till: From date of issue of order to 31st March, 2023. It may be extended as per performance and behavior of workman for further time period as per Management decision.

Tender Fee: Rs.900/-+18% GST = Rs.1,062/- (Non-Refundable)

EMD: Rs.20,000/- (Refundable)

Important Note: Envelop should be superscripted as below.
“Tender for Bagging & Internal Transfer of Spray Dryer Salt at CETP, (2022-23)”

Remarks: 1:

2:

Section 2: General Instructions

- a. Interested parties may obtain the tender document from the website www.vgelvapi.com or from the head office of VGEL by paying cost of as mentioned in section 1.
- b. The duly filled Tender Document is to be sent to:
The Chief Executive Officer,
Vapi Green Enviro Ltd.
135, VIA House, Char Rasta
GIDC, Vapi 396 195
Gujarat (India)
- c. The completed tender forms will be received in the office of VGEL during official hrs i.e. 10:00 AM to 4:00 PM up to the last date mentioned in section1.
- d. The bids should be submitted in a sealed cover containing following two separate envelopes:
Technical bid:
 1. Technical qualification page along with all the documents mentioned in it.
 2. Copy of all the section except section 5 i.e. Price Bid duly signed and stamped on all the pages.**Price bid:** Containing the price bid in the form provided in the tender document. No condition other than what already mentioned in the tender documents will be accepted.
- e. The bid shall be submitted through speed post/ register post/ courier or hand delivery. The complete liability to ensure that the bid shall reach in time will be with the bidder. Under no circumstance will allow any allowance for the delay arising out of postal or courier delivery.
- f. VGEL reserves the right to accept or reject any or all tenders in part or full or to cancel the issue of tender documents without assigning any reason whatsoever. Similarly, in the interest of company, company have absolute right to go for retendering without assigning any reason whatsoever to anyone.
- g. Bidder has to accept all terms and conditions unconditionally.
- h. Management reserves the right to modify the tender document for more clarity and/or to get more competition. If there is any revision in the tender document, the same will be published on our website www.vgelvapi.com. All the interested parties are requested to regularly check our website for any updates.
- i. Negotiations, if any, for any item will be held with the respective L1 party for that item. No bidder will have any right whatsoever for his bid if it is not obtained in time and in proper format.
- j. Kindly note that all tender notices are posted on our website only. Usually no advertisements of these tenders are published in newspapers.

Section 3: Financial Conditions

1. **PRICE:** Price to be quoted by the bidder should be fixed. The price quoted by the bidder to be inclusive of all taxes, levies, duties etc. as may be applicable (present prevailing rate). Any changes in Government taxes + / - to be borne by us during the purchase period. Only GST may be extra on quoted rate. Bidders have to attach GST Registration certificate with offer.
2. **PENALTY / Liquidated Damages:**

The Penalty / Liquidated Damages clause will be applicable at the rate of **Rs. 500/- per day** if total bagging quantity for the day is less than **minimum bagging quantity** decided by VGEL. If the minimum bagging quantity is not achieved by the contractor due to any problem or issue on VGEL side, then the penalty / liquidated damages will not be applicable. The **Minimum Bagging Quantity** will be **9 MT per Day for CSD-1 and 14 MT per Day for CSD-2 or maximum as per plant salt generation at CSD Plant**. Kindly take note that the Minimum Bagging Quantity is subject to change by VGEL for which the contractor shall be given notice before 1 week. **Minimum Quantity will be paid in case of Full manpower Attendance only. If attendance is less than VGEL will not pay minimum Quantity and it will be paid on Actual Quantity basis.**

Furtherance to above, delay for any reasons / nonperformance in any respect, your Security Deposit / EMD will be forfeited. VGEL also reserves the right to deduct lump sum penalty for work which is unsatisfactory / delayed / poor workmanship / other Breakdown due to negligence of manpower, etc.
3. **SCHEDULE OF PAYMENT:** The payment will become due on VGEL once the material lifted by you is fully satisfied by the competent authority as well as bills are completely certified by Store, Plant & purchases department. VGEL will make the payment within 30 days. Payment will be done on actual weight measurement basis. VGEL shall release payment within 30 days of submission of bill.
4. **Contract Period & Price Validity:** From date of issue of Work Order to 31st March, 2023. It may be extended as per performance and behavior of workman for further time period as per Management decision. Work should be continued till further instruction of management of VGEL even after expiry of contract period if required.
5. **Insurance of Workmen: Workmen Compensation (WC) Policy is compulsory before starting of Work. Required to submit to HR department before signing the work order.**
6. **Documents Required:**

Successful Contractor shall have to furnish the following documents and verification of the same. Contractor shall be the sole responsibility of the contractor:

 - a) Proof of Identity, Proof of Address and Emergency Contact Numbers of all personnel deployed by Contactor
 - b) Monthly bills with all supporting documents viz. attendance register, GST should be shown separately as per standard Invoice.
 - c) WC (Workmen Compensation) Policy (to be submitted to HR Department before commencement of work).
7. **GOVERNING LAW AND JURISDICTION:**

The Agreement shall be governed by and interpreted in accordance with the Laws of India and shall be subject to the exclusive jurisdiction of the courts of at Vapi-Pardi-Valsad.

If any dispute arise out of the contract of the said work that shall be referred to the Court of Law at Vapi-Pardi-Valsad only. It is made specific here that in no case the matter shall be referred to any Arbitration or conciliation or any other alternative dispute readdressed mechanism. The dispute (if any), shall be subjected to Gujarat Jurisdiction only.

Section 4: Qualification & Technical Criteria

A. Qualification Criteria:-

Sr. No.	Description	Required	To be confirmed by supplier YES/NO
1	The bidder should have executed this type of work to some company/organization.	Copy of order/certificate for the same work from any company / organization. Please attach work execution list with Contact details of executed work.	
3	Acceptance of all the conditions fully and unconditionally	Copy of all the sections including blank pages of price bid duly signed and stamped on all the pages.	
4	Submission of EMD amount as per Section 1 (Refundable)	DD or Banker's Draft of amount mentioned in Section 1, In favour of "Vapi Green Enviro Ltd."	Amount Rs. 20,000/- DD or Banker's Draft No.:
5	Submission of Tender Fee amount as per Section 1 (Non-Refundable)	DD or Banker's Draft of amount mentioned in Section 1, In favour of "Vapi Green Enviro Ltd."	Amount Rs. 900/- + 18% GST = Rs.1,062/- DD or Banker's Draft No.:

B. Technical Specifications:

- 1) Vapi Green Enviro Limited has Spray Dryer System of Capacity of 4000 and 8000 Liter per Day Evaporation per hour CSD 1&2 Plant at CETP, Vapi. VGEL has requirement for contractor for Bagging and internal shifting of Spray Dryer Salt.
- 2) **Safety of workers is the responsibility of contractor.**
- 3) **Scope of Work:**
Contractor has to carry out the following scope of work:
 - a) Bagging of Spray Dryer (SD) Salt (Dry Powder form Sludge), closing jumbo bag with stitching / dori, Loading and Unloading, shifting within Spray Dryer, Loading in Tractor / Dumpers by any arrangement like Hydra / Fork Lift etc. will be in scope of Contractor. Weighment, Stacking in Salt Storage Shed and Monsoon Shed shall also be in contractor's scope. Tractor and Hydra Crane will be in VGEL Scope.
 - b) Providing **5 + 5 Manpower labour and 1+1 Supervisor per Shift** for bagging work of SD Salt. Contractor will provide 5 labour and 1 supervisor per shift.
 - c) Average daily salt bagging capacity is 12 MT per day. Contractor shall have to depute manpower and quote accordingly and thus providing manpower is not restricted to above specified minimum requirement.
 - d) Providing minimum 1 supervisor per day required per shift is compulsory.
 - e) Penalty shall be levied on Contractor if bagging is less than 23MT per day or as per Plant salt generation. Penalty shall not be imposed if minimum bagging quantity is not achieved due to any problem or fault from VGEL side.
 - f) Providing Jumbo Bags with Dori for closing of Jumbo Bag (bagging work will be done in Jumbo Bags). Daily 35-40 Jumbo bags will be required provided jumbo bag capacity is 1000Kg. If smaller Jumbo bags are used than this quantity shall differ.
 - g) Loading by Hydra Crane, Contractor's Helpers will work for Loading-Unloading

- h) Providing manpower for cleaning work (including removal of chock-up) which is required for minimum 1 time per week will be in scope of contractor. Cleaning work shall be carried out during shutdown and chocking. In addition to this weekly once cleaning, if any additional cleaning is required then the same has to be carried out by the contractor.
- i) Providing safety shoes to contractor personnel deployed at VGEL for Salt Bagging Work.
- j) Providing refreshment for Labour if required.
- k) All other Government compliance like other labour laws (whichever are applicable from time to time) are to be followed by Contractor.

Following will be in Scope of VGEL:

- a) Providing PPE such as Hand Gloves, Gumboot and Nose Mask.
 - b) Providing equipment for Salt Bagging i.e. Jumbo Bag, Pallet Truck and Pallets.
- 4) The Supervisor shall be responsible and carry out other routine operations related to Spray Dryer bagging work as below:
- Good Housekeeping of Spray Dryer
 - Keeping records of bagging quantity and cleaning schedule from time to time in the prescribed formats. The relevant records shall be submitted to the Plant In-charge.
 - Any other work related to boiler as instructed by plant personnel.
- 5) If required VGEL shall issue Form 5 to successful bidder/s for application of Labour License. After issue of Form 5, the contractor shall have to submit Labour License within 45 days after date of issue of Form 5 failing which the contract is liable for termination.
- 6) The contractor shall have to submit monthly bill with all the required compliances as prescribed in this tender document. The monthly bill shall have to be submitted latest by 15th of next month with grace period of another 15 days.
- 7) Bidders are requested to visit our Spray Dryer Plant at CETP site if required before submission of Tender. Contact person at Spray Dryer for this purpose is Mr. Pranavbhai – 9714008465 and Mr. Babarbai – 9714008459.**
- 8) Summary of Scope of Work – Salt Bagging during plant operation.**
- **Cleaning of Chamber and plant during shut-down.**
 - **Salt bag shifting within CETP Premises.**
 - **Tractor and Hydra will be in VGEL Scope.**

Section 5: Price Bid

Sl.	Description	Unit	Quantity	Rate (Rs. per MT)
1	Bagging and Internal Transfer of Spray Dryer Salt at CSD 1&2 Plant at CETP including manpower for salt bagging, loading & unloading, weightment & stacking work at Storage area DETAIL SCOPE OF WORK AS PER Section 4 - B <u>PROVIDING JUMBO BAG AND CRANE SERVICE IN SCOPE OF VGEL</u>	MT	Payment will be done for Minimum 9 MT per Day for CSD-1 and Minimum 14 MT per Day for CSD-2. Total 23 MT X Days of Concern Month. Extra Quantity will be paid If Actual work is more than Total Minimum Quantity.	

Note:

The bidder has to include all other charges, taxes, duties, transportation etc while quoting rates and provide F.O.R. our site base price. Specify if any Taxes applicable in below table. If bidder will not specify in below table then it will be considered as included in basis price. Please clearly mentioned that Service Tax will be applicable or not.

Details Required from Bidder	
GST	%
Other	%
Contact Person	
Mobile No.	
Email	

- (a) VGEL has full right to derive a formula to bring all the bidders to a common denominator so as to compare the offers.
- (b) The offer is being made after reading and accepting all the conditions fully and unconditionally.
- (c) If the bidder backs out after making the offer then VGEL will have right to impose a penalty of 5% of the amount and the same will be deducted from the pending payments of the bidder. If no payment is pending then the bidder will stand blacklisted and will be allowed to bid in VGEL only after he deposits the penalty money.

VENDOR REGISTRATION FORM

Any Bidder who is **not registered** at Vapi Green Enviro Ltd. has to fill below form:

1	Name of Firm *	
2	Name of Contact Person with Designation	
3	Contact Person Mobile No.	
4	Supplier / Contractor / Consultant / All Three *	
5	Type of Vendor * [Regd. Manufacturer / Non Regd. Manufacturer / Regd. Distributer / Non Regd. Distributer / Transporter / Retailer / Service Provider / Other]	
6	Branch [CETP, CSWP, COE, HO] *	
7	Address 1 *	
	Address 2	
	Address 3	
8	City * & PIN Code*	
9	State *	
10	Phone Nos. with Extension (if any) *	
11	Mobile No. *	
12	Fax No.	
13	E-Mail ID. *	
14	PAN No.	
15	GST No.*	
16	MSME Registration No. (Registered / Not Registered)*	
17	P.F. Registration No. ** (For Labour Contractor Only)	
18	ESIC Registration No. ** (For Labour Contractor Only)	
19	Name of the Banker *	
20	Bank Branch *	
21	Bank Account No. *	
22	RTGS/NEFT Ref. No. *	
23	Performance	
24	Remarks	

- a) * Marked is mandatory entry for Contractor. Without this data, form will not be accepted by VGEL.
b) If any details are not applicable / not available the please type "NA".
c) Also kindly mail the above Updated file to e-mail address "dgm.purchase@vgelvapi.com" & "so.purchase@vgelvapi.com" in excel format.
d) Please attach copy of cancelled cheque & PAN along with this form.

DRAFT WORK ORDER

[Draft Work order may revised, Added, as per tender condition and work requirements.]

Ref. No. VGEL/ARC/2022-23/0000

DD/MM/YYYY

WORK ORDER

To,

M/s. ABC,

Address

Contacts: Name | | Contact Number | | Email

Subject: **Work Order for Bagging of Spray Dryer Salt**

Dear Sir,

With reference to above subject, Vapi Green Enviro Ltd. (VGEL) is pleased to award you the Work Order for Bagging of Spary Dryer Salt at CETP Location of VGEL for 2022-23 as per the following terms & conditions. You (M/s. ABC) shall be hereafter referred to as "Contractor".

1. **Scope of Contract:**

This is Work Order for Salt Bagging work at Spray Dryer (SD) located at CETP site of VGEL. Scope of work shall be as per Tender document. All The terms and Conditions of Tender documents to be followed.

- a. Sludge bagging, shifting within Spray Dryer, Loading in Tractor / Dumpers by any arrangement like Hydra/Fork Lift (in scope of VGEL) etc., Weightment, Stacking in Salt Storage Shed and Monsoon Shed, Cleaning of Spray Dryer Plant Shutdown and Chocking.
- b. Providing sufficient labour for bagging work of SD Salt. Contractor will provide minimum 5 labour for day shift bagging and 5 labour for night shift bagging.
- c. Providing Jumbo Bags, Equipment, PPE, etc. required for this work shall be in scope of VGEL. Payment for the same shall be made on per MT basis.
- d. Providing Safety Shoes for working personnel shall be in scope of Contractor.

2. **Payment Terms:**

S L	Description	Unit	Rate
1	Providing 5 + 5 Manpower and 1 + 1 Supervisor for Bagging of Spray Dryer Salt. Payment will be done for Minimum 9 MT per Day for CSD-1 and Minimum 14 MT per Day for CSD-2. Total 23 MT X Days of Concern Month. Extra Quantity will be paid If Actual work is more than Total Minimum Quantity.	MT	Per MT

You shall submit separate bill at the end of each month. The same will be certified by the Site in-charge and payment will be made by Cheque / RTGS latest by following month after receipt of bill in account. Payment shall be release within 30 days of bill submission.

Actual monthly payment made shall be subject to following:

- a. You shall have to maintain register for attendance at security office of CETP.
- b. Certification of actual work done by site-in-charge.

3. **Taxes:** GST Extra as applicable.

4. **Tenure of Contract:**

This contract will remain effective up to **31st March, 2023**. After the aforesaid period the performance of the contractor shall be reviewed based on which the contract may be extended further (The date of issue & signing of this contract may be at later date but the effectiveness of the contract shall be retrospectively from 01/04/2022).

5. **Penalty / Liquidated Damages:**

VGEL also reserves the right to deduct lump sum penalty for work which is unsatisfactory / delayed / poor workmanship / delay in work for any reasons / non-performance in any respect etc.

6. **Schedule of Payment:**

The payment will become due on VGEL once the material bagged by you is fully certified by the competent authority as well as bills are completely certified by store & purchases department. VGEL will make the payment within 30 days. Payment will be done on actual weight measurement basis.

7. Insurance of Workmen:

Workmen Compensation Policy is compulsory before starting of Work. Required to submit to HR department before signing the work order.

8. It is responsibility of the contractor to make sure that sufficient manpower are available at all times during contract period. If work is hampered due to unavailability of manpower then VGEL has the right to make appropriate deduction (lump sum) from contractor's bill and the contractor shall have to accept the same.

9. Termination Clause:

Company reserves the right to terminate your contract at any time without assigning any reason whatsoever. If the contractor desires to terminate this contract then the contractor shall have to give prior written intimation of 15 days before date of termination to allow VGEL to arrange for other contractor. If the contractor fails to do so then their Security Deposit is liable to be forfeited.

10. **Deductions:** All taxes will be deducted as per Government Rules.

11. Please note that it is responsibility of Contractor to ensure that all the statutory requirements and payments, such as Minimum Wages, ESIC contributions, P.F. contributions, GST, etc. are met with or paid in time within the statutory time limit.

12. **Safety of workers is the responsibility of contractor.**

13. Personal Protection Equipment like Mask, Helmet, Hand Gloves, and Gumboot etc. will be provided by VGEL. Contractor has to take counting and repeat use of the same. All other required tools like shovel, Pavda, etc to be provided by VGEL.

14. Contractor shall be solely responsible for all and any liability which may arise in respect of its personnel deployed at CETP location under this Contract due to any legislation whatsoever and the same shall be exclusively borne by Contractor and the unit shall not be responsible for payment of compensation or other payment that is required to be made by Contractor to its staff. Contractor shall strictly follow safety norms as per Factory Act.

15. In case of any accident / injury to your labour, if VGEL is required to pay any amount then the same shall be recovered from Contractor.

16. Workers should be presentable, healthy & available at site for inspection during working hours. Proper supervision, keeping log-notes, appraising the site-in-charge about maintenance activities on a regular basis are to be strictly followed. Supervision should be carried out on daily basis so as to ensure that the Scope of Work is being executed effectively.

17. The decision of the VGEL shall be final and binding on you in all respect during the tenure of this contract.

18. In case of any unresolved grievances/disputes, the same shall be resolved by mutually agreed Arbitrator or Pardi/Vapi/ Valsad Jurisdiction (Court of Law).

Kindly return the duplicate copy of this contract duly signed by you in token of your acceptance to the terms and conditions.

Thanking you.

Yours faithfully,

For Vapi Green Enviro Ltd.,

Ajay Bhatt

Dy. General Manager (Project & Procurement)

I/We, Proprietor of M/s. ABC, Vapi hereby agree and accept the contract with all terms and conditions as laid down above in totality.